

Public Awareness Child Find Committee Meeting September 21, 2020

Goal: Increase the number of infants and toddlers receiving Early Intervention Services.

Metrics:

- 1.4% of children served are under age 1 year. *
- The population served will be comparable to demographics of the cluster.
- 3% of the cluster's infants and toddlers population will be served. *

LPCC project activities:

- Review and analyze referral data and work with the SPOE to identify strategies for improvement as necessary
 - Ensure referral sources are represented on the LPCC.
 - Conduct informational activities throughout the cluster that describe the First Steps system eligibility guidelines and referral procedures. Child care agencies, physicians' offices, social service agencies and community agencies must be contacted on an ongoing basis.
 - Maintain Memoranda of Agreements (MOAs) with local referring agencies.
 - Maintain a website for the cluster that is accessible, accurate, and up-to-date and includes, at a minimum, information on the availability of early intervention services and how to refer a child under the age of three for an evaluation for early intervention services.
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- Identify community resources and work with community stakeholders to address issues and topics through ongoing collaboration and communication with families, EI providers, SPOE staff, LPCC members, transition committee members, referral sources, community partners, and any other early intervention stakeholder(s) not listed
 - Collaborate with DCS around screening referrals for children involved in cases of substantiated abuse and/or neglect and/or children who have been exposed to illegal substances.
 - Maintain up-to-date list of child find and cluster outreach activities
 - Maintain all training and presentation files (e.g. materials used for transition trainings)

Agenda

- 1) Introductions**
- 2) Approval of previous minutes**
- 3) Data**
- 4) Website Update**
- 5) Social Media Update**
- 6) Outreach Updates**
 - THINK**
 - Community Outreach**
- 7) Family Outreach**
- 8) Advocacy**
- 9) Community Partner Updates**
- 10) Announcements/Close**

**CENTRAL INDIANA FIRST STEPS
LOCAL PLANNING & COORDINATING COUNCIL
Public Awareness & Child Find Committee Meeting Minutes
September 21, 2020**

Present: Katherine Hargreaves-ESC, Victoria Ballard-Indpls Healthy Start, Laura Leffler-ISDH, Amy Truman-ISDH, Julie Rockwood-parent, Pamela Humes-Covering Kids and Families, Willaine St Pierre Sandy-parent, Melissa Myers-Collaborating for Kids, Rhonda Cantrell-MCPHD, Laura Berklew-CDHHE, Sarah Muir-Riley Child Development Center, Angela Touseull-LPCC, Stacy Williams-LPCC, Katarina Groves-LPCC

Agenda Items	Discussion	Action Items
Welcome/Introductions	<ul style="list-style-type: none"> Stacy introduced the new LPCC Coordinator, Angela Touseull. 	
Approval of Minutes	<ul style="list-style-type: none"> Stacy noted that the word “who” was misspelled. Julie made the motion to approve the minutes with that correction. Willaine seconded the motion. The minutes were approved. 	
Data	<ul style="list-style-type: none"> Stacy shared data from the last ICC meeting. Referrals during the COVID shut down for Cluster G mirror the state numbers. Referrals are almost back to normal but we have not seen the rebound for referrals lost during the shut down. Stacy reminded the committee that one of our metrics for the state is to serve demographics comparable to our state’s population. Cluster G consistently meets this goal and typically serves a larger number of minorities than the state average. Statewide data also indicates that evaluations and IFSP’s are trending similar to referral data for the same timeframe. Katherine asked Stacy if it was possible to email this data to the committee. Stacy agreed to share it. Stacy shared the state profile report with the committee. 49% of the kids from our cluster are moving to preschool special education services. Data from the website will be shared at the next PA/CF meeting. 	<ul style="list-style-type: none"> LPCC to share ICC data with the committee.
Website Update	<ul style="list-style-type: none"> Stacy shared the website and mentioned many updates have been made including information regarding the Coronavirus. Members were asked to access the Council Participation form, complete it, and return to Katarina. The form will also be emailed to members. Other sections were reviewed, and Stacy reminded the group 	<ul style="list-style-type: none"> Katarina will email Council Participation form to members. Everyone needs to complete it and return. Members are asked to review the website and

	<p>that meeting minutes and the LPCC schedule could be accessed through the website.</p> <ul style="list-style-type: none"> • Stacy highlighted the success story section featuring DJ's story. Sarah's daughter will soon be posted once we have pictures. Stacy asked the committee to continue to send comments for anything we could improve or add. 	offer suggestions.
Social Media Update	<ul style="list-style-type: none"> • Stacy informed members that Angela would be managing the Central IN First Steps Facebook page which was previously updated by SPOE team leaders, Rachel and Sydney. The turnover is currently in process. Angela told the group that she hopes to do content highlighting providers, agencies, and family stories. She encouraged members to "like" our page and share it. Angela asked members for suggestions on Facebook sites they feel provide good content. Katherine said the National Institute for Children's Health Quality (NICHQ). Katherine also offered to connect Angela with the Crossroads social media person. 	<ul style="list-style-type: none"> • Members are encouraged to "like" our Facebook page and send content suggestions/stories to Angela. • Katherine will connect Angela with the ESC social media person.
Outreach Updates	<ul style="list-style-type: none"> • Angela recapped the previous THINK meeting (Tipton Hamilton Intervention Network for Kids). She shared that this meeting is held quarterly, typically in Tipton, and helps to keep community members, agencies, providers, and parents in these two counties connected. The last meeting occurred virtually on 8/11 with good attendance. The next meeting is 11/10 at noon and the featured speaker will be from Community Partners. • Angela gave an update on our DCS outreach. Each month we send ASQ's and First Steps information to families on the Majik list provided to us by DCS in accordance with the CAPTA law. On average, 40 families get the ASQ and 90-100 get the general information. In addition, Service Coordinators offer the ASQ as an option for families who are court ordered to get an evaluation. Most have no concerns about their child's development and since our program is voluntary, this is good first step for families. Typically, the return rate for both processes is around 30%. • Presentations were done for the ICC, IU Residents, Northside Multiples group, DCS, and the Early Learning Coalition. Brochures and information were sent to a few NICU's. 	<ul style="list-style-type: none"> • Everyone is invited to participate in the next THINK meeting on 11/10. Email Angela if you want the meeting invite.

	<p>Katarina and Angela faxed information to all physicians/pediatricians in our cluster. We also reached out to social service organizations in our area.</p> <ul style="list-style-type: none"> • Stacy told members to reach out if they would like us to present information about First Steps to their organization. 	
<p>Family Outreach</p>	<ul style="list-style-type: none"> • Stacy reminded the group that the Family Outreach committee is an ad hoc committee of PA/CF. The main focus for this committee has been the RIF event. This year RIF was cancelled due to COVID. Stacy asked everyone to reconsider the information that is provided to parents. Should the Family Outreach committee meet again? Katherine said it could be easier for parents to connect virtually but we would need to figure out relevant goals so we aren't doing it just for the sake of doing it. Missy suggested it might work well in the evening and she would be happy to help. Willaine said now is a good time and noted it would be a good opportunity to increase parent participation on the LPCC. Getting the word out is the key because she was unaware of available activities when her child was receiving services. Many parents are struggling just to keep up with therapies, etc. She added that Zoom makes it more convenient for parents because they don't have to travel to a meeting and find a babysitter. The committees she's involved with have had 100% participation lately. Stacy told the group we used to do more parent focused activities when Angela was with the LPCC previously, including informative meetings about Medicaid, sensory issues, speech concerns, and even a book group. We're tasked with providing resources to families. When budget cuts were made and staff was decreased through attrition, some activities were not continued. Katherine suggested a good topic for parents would be how to get the most out of a virtual visit. Willaine mentioned the need among minority groups, especially culturally diverse groups, is even greater now. These are groups that could benefit from more targeted outreach. Stacy agreed the council has more work to do in terms of council participation to reach out to minority families. She suggested we poll the members of the Family Outreach 	<ul style="list-style-type: none"> • Stacy, Katarina, and Angela to reach out to the Family Outreach committee for suggestions on parent activities and whether to revitalize this committee.

	<p>group for input. Willaine said she enjoyed meeting other parents and hearing their thoughts. It helped to know you weren't alone.</p>	
Advocacy	<ul style="list-style-type: none"> • Stacy reminded the group that we would like to have a bank of success stories to share with legislators as appropriate. Representative Ed Clere sits on the ICC and noted that legislative outreach is more critical than ever. He suggested a) contacting your legislators to thank them for their efforts and b) asking them to continue to support First Steps. • Victoria provided an opportunity for First Steps personnel to attend a breakfast with legislators that was extremely helpful. Stacy asked the group to please let us know of opportunities such as this because it helps in our legislative efforts. We want to make sure they continue to support us. • Shortly after the pandemic started, the Governor asked each agency to cut 15% of their budgets. FSSA did this by eliminating some programs which enabled the First Steps program not to be cut. Angela mentioned that Down Syndrome Indiana had an advocacy committee zoom call scheduled for 9/23. She will send the registration information to anyone that wanted to join in. Willaine added that it is a great time now to reach candidates and that she has a good relationship with IN State Senator John Ruckelshaus. It's important to know who's in your district and educate them on issues important to you. 	<ul style="list-style-type: none"> • Please send suggestions of First Steps success stories we can highlight.
Community Partner Updates	<ul style="list-style-type: none"> • Katherine said ESC is as close to back to normal as possible • Missy said the same was true for her organization. They are doing a mix of in home and virtual. She may know someone who would be interested in the Spanish Service Coordinator position at the SPOE. • Laura Berklew shared that her organization serves the entire state and is still virtual. She shared a link for the IDEAL parent document they released over the summer. • Pam said Covering Kids' staff members are back in the office. They are taking appointments for those who need health insurance. They changed their back to school event to be a drive thru. 	

	<ul style="list-style-type: none"> • Sarah shared they are doing research around telehealth barriers, access, and family satisfaction. They have partnered with Vanderbilt to research telehealth issues for those with autism as well as obtaining insurance coverage for telehealth services. She agreed to share this information with Stacy as it becomes available. • Victoria shared that Indianapolis Healthy Start is doing a hybrid schedule. 	
Announcements/Close		<ul style="list-style-type: none"> • Next meeting Nov. 16th at 10 am

Respectfully submitted,
Angela Touseull